



32nd Annual Newington Extravaganza
Mill Pond Park, Newington, CT
Saturday, July 20, 2013
(Rain Date: Sunday, July 21, 2013)

Non-Profit Organization/Civic Group Application

ORGANIZATION/GROUP INFORMATION - PLEASE WRITE LEGIBLY.

Organization/Group Name: _____ Contact Person: _____

Street: _____ City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Cell Phone: _____ Email: _____

Type of Organization: _____ Non-Profit 501(c)(3) Tax ID #: _____

Please indicate any special needs or requests: _____

All activities/demonstrations, fundraisers, sales or giveaways of any kind must be described completely on this application.

Are you requesting approval to host an activity/demonstration or fundraiser, or sell or give away any items, merchandise, food or beverages at your booth? _____

If yes, please provide as much description as possible: _____

Is this your first time participating as a non-profit organization/civic group at Extravaganza? _____

SPACE FEES

Date Application Received	Single Space 10 ft. x 10 ft.	Double Space 10 ft. x 20 ft.
On or before May 31, 2013	<input type="checkbox"/> \$25	<input type="checkbox"/> \$50
June 1 - July 10, 2013	<input type="checkbox"/> \$35	<input type="checkbox"/> \$70
After July 10, 2013	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100

☐ Yes, I am including an additional 2 ft. to reserve a corner/end space. (Corner/end spaces are limited and will be assigned on a first-come, first-served basis. If we cannot accommodate your request for a corner/end space, we will return any overpayment.)

Total Fee: _____

METHOD OF PAYMENT

If paying by cash or check, fee must be submitted with application. Checks should be made payable to "Newington Parks and Recreation". Postdated checks will not be accepted. No refunds.

Circle One: Cash Check Credit Card

Credit Card #: _____

Security Code: _____ Expiration Date: _____ / _____

(Found on back of card)

Return Completed Applications to:

Newington Parks and Recreation Department
131 Cedar Street
Newington, CT 06111

Checks Payable to: Newington Parks and Recreation

Applicants will be notified of their assigned space and other important details **by email** on or before Monday, July 15, 2013. If you do not receive an email from us by Wednesday, July 17, 2013, please contact us.

For additional information and complete rules and regulations, please see:
Non-Profit Organization/Civic Group Information Form

Questions:

Contact: Michelle Lach
860-665-8566
mlach@newingtonct.gov
www.newingtonct.gov/parksandrec

Waiver/Assumption of Liability: Participation in this activity may involve risk or injury. I am aware of these hazards and my ability to participate. I hereby agree to release, discharge and hold harmless the Town of Newington, its employees, contracted instructors, and volunteers from the liabilities which may occur while participating in the activity. I understand that participation in any event, recreational or sport activity involves risk. I further understand that the Town of Newington does not provide accident/medical insurance for participants or vendors. The Parks and Recreation Department reserves the right to photograph vendors, participants and booths/spaces for publicity purposes. Please be aware that these photos are for Parks and Recreation use only and may be used in future catalogs, website, brochures, pamphlets, and/or flyers.

I agree to the above Waiver/Assumption of Liability and I also understand and agree to comply with all event rules and regulations as set forth on the Non-Profit Organization/Civic Group Information Form, as well as all state laws regarding sales tax.

Signature

Date